
MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 12, 2023

Held in the Council Chambers of the RM of Mervin #499 at 211 Main St., Turtleford, SK.

PRESENT: Reeve: Gerry Ritz
 Councillors:
 Division 1 – Jim Range
 Division 2 – vacant
 Division 3 – Gordon Spencer
 Division 4 – Ken Hergott
 Division 5 – Dave Krywchuk
 Division 6 – Victor Hamm
 CAO – Brenda Ottenbreit
 Deputy CAO – Janessa Macnab

Delegations: 9:15 a.m. Kerry Robertson, Municipal Foreman
 Taylar Roberts, Maintenance Supervisor
 11:00 a.m. Steve Abdulla, CIBC
 11:30 a.m. Jim Zacaruk, Engineer (Consultant)
 1:30 p.m. Ben Clipperton and Jared Stephenson, NBP
 1:30 p.m. Paige Hundt, Municipal Planner

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:02 a.m.

AGENDA: 754-23 **SPENCER:** That the agenda be amended and accepted for reference. **CARRIED**

MINUTES: 755-23 **HERGOTT:** That the August 8, 2023 regular meeting minutes be accepted as presented. **CARRIED**

756-23 **RANGE:** That the August 22, 2023 special meeting minutes be accepted as presented. **CARRIED**

757-23 **KRYWCHUK:** That the September 6, 2023 special meeting minutes be accepted as presented. **CARRIED**

BUSINESS:

Holiday 758-23 **SPENCER:** That the RM of Mervin Council approve the Foreman's request for vacation for the following dates: September 18-22, October 16-19 and November 20-24, 2023. **CARRIED**

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School Bus Signs	759-23	KRWYCHUK: That the RM of Mervin Council approve the installation of a school bus sign on Grid 796 between Range Road 3210 & Range Road 3211. CARRIED
Gravel Purchase	760-23	HAMM: That the RM of Mervin Council approve the purchase of 2,537 cubic yards of gravel from Fairview Springs Holdings Inc. at a cost of \$15.00 per cubic yard. CARRIED
Sign Purchase	761-23	RANGE: That the RM of Mervin Council approve the purchase of an Armadillo Tracker from ATS Traffic in the amount of \$6,300.00 plus shipping. CARRIED
Paving 796	762-23	KRYWCHUK: That the RM of Mervin #499 Council accept and approve the 2023 progress certificate for the paving on Grid 796 and authorize payment of \$503,679.36 to HJR Asphalt Ltd. CARRIED
TWP 544	763-23	HAMM: That the RM of Mervin Council deny the request to construct a mile of road from RR 3215 to the West boundary of the RM. Further, that we deny the request to widen TWP 543A from RR 3214 to RR 3215 due to the right-of-way being only 33 feet. CARRIED
Haul Agreement	764-23	HERGOTT: That the RM of Mervin Council approve haul agreement H23141-499 with Saskatchewan Ministry of Highways on TWP Rd 512 and RR 3193. CARRIED
Old South Shop	765-23	RITZ: That the RM of Mervin Council accept the quote of \$7,300.00 plus applicable taxes from Guardian Spray Foam Solutions to remove the insulation from the old section of the south shop and inspect the general condition of the structure to determine the future viability of the building. CARRIED
Transfer Site	766-23	SPENCER: That the RM of Mervin #499 Council request quotes to upgrade the washroom facilities for the attendants at the transfer site. CARRIED
Signage	767-23	RANGE: That the RM of Mervin Council approve the request for slow down signs for NE-36-50-20 on TWP 510. CARRIED
Winter Sand	768-23	HAMM: That Council approve the purchase of 290 tonnes of winter sand mix from Ron's Contracting at a price of \$26.50 per tonne for mixing with the liquid supplied. CARRIED
SPLK	769-23	KRYWCHUK: That we approve charging the Hamlet of Spruce Lake \$28.00 for one cubic yard of shingles being removed from the community centre and transported to

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the transfer site.

CARRIED

Hamlet Board Handbook 770-23

HERGOTT: That the RM of Mervin Council approve the Hamlet Board Member's Handbook and authorize the distribution to all of the Hamlet Board members as well as posting a pdf copy on the website.

CARRIED

ETO Policy 771-23

KRYWCHUK: That the RM of Mervin #499 Council approve and adopt the Earned Time Off Policy as discussed and amended.

CARRIED

Speed Reduction Request 772-23

HERGOTT: That the RM of Mervin Council approve the request from the R.V. of Kivimaa-Moonlight Bay to support the reduction of the speed limit to 60km per hour in the approved area as defined on the map provided by the R.V.

CARRIED

Development Percentages 773-23

HERGOTT: That Council acknowledge the development percentages for Turtle Lake and Bright Sand Lake for the years 2022 and 2023, and Country Residential for the years 2021, 2022 and 2023 as presented.

CARRIED

Legion Advertising Request 774-23

VICTOR: That the RM of Mervin #499 Council approve the request for a black and white advertisement in the Military Service Recognition Book in the amount of \$225.00 plus tax submitted by the Royal Canadian Legion.

CARRIED

Hamlet Minutes 775-23

RANGE: That we acknowledge the hamlet AGM minutes of Turtle Cove - August 7, 2023 and Kopp's Cove - May 21, 2023 and the regular board meeting minutes of Sunset View Beach - July 13, 2023 and Powm Beach - August 2, 2023.

CARRIED

CAO, Brenda Ottenbreit left the meeting at 11:55 a.m. and Deputy CAO, Janessa Macnab took over administrative duties for the meeting.

Recess 776-23

RITZ: That Council recess at 12:00 p.m. for lunch.

CARRIED

Reconvene 777-23

RITZ: That we reconvene the regular meeting of Council at 12:30 p.m.

CARRIED

Request Hamlet Boards 778-23

RANGE: That the RM of Mervin Council appoint Councillor Ken Hergott and Reeve Gerry Ritz to attend a meeting with the organized Hamlet Board members to discuss the Municipal Allotment percentage.

CARRIED

Request EVBS 779-23

RANGE: That the RM of Mervin #499 Council approve the request from the Hamlet of Evergreen Beach for an emergency exit but deny the request for the RM to cost share with the hamlet for the project.

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Tax Cancellation	780-23	HERGOTT: That the RM of Mervin #499 Council accept the tax cancellations as listed in Appendix "A", attached to and forming part of these minutes. CARRIED
Tax Abatement	781-23	SPENCER: That the RM of Mervin Council approve the request to abate the taxes for roll #2827 for 10 months in 2023 in the amount of \$414.10 for the improvement that was removed. CARRIED
Tax Arrears List	782-23	RANGE: That the RM of Mervin Council accept the list of lands in arrears as presented, and to exclude from the list of lands, properties on which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy. CARRIED
Tax Enforcement	783-23 List	RANGE: That TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the municipality. CARRIED
Advertise Arrears List	783-23	RANGE: That TAXervice arrange for the list of lands in arrears to be published in the News Optimist, North Battleford, SK. CARRIED
Audited Financial Stmt	784-23	KRYWCHUK: That the RM of Mervin Council accept the audited financial statement for the Town of Turtleford and RM of Mervin #499 Fire Association. CARRIED
HR Minutes	785-23	SPENCER: That Council accept the minutes of the HR committee meeting held on August 17, 2023. CARRIED
Water & Sewer Logs	786-23	RANGE: That we acknowledge the August water operator logs and lagoon inspection reports for the Hamlets of Spruce Lake, Livelong and Evergreen Acres, Turtle Lake as presented. CARRIED
Turtle Lake Study Minutes	787-23	KRYWCHUK: That we approve the minutes of the Turtle Lake Study Committee held September 6, 2023 in the RM of Mervin Council Chambers. CARRIED

Division 6 Councillor, Victor Hamm declared a conflict and left the council meeting at 1:30 p.m.

Bylaw 2023-36	788-23	HERGOTT: That Bylaw 2023-36, being a Zoning Bylaw amendment to reduce front setback requirements in the Agricultural and Conservation Districts, be introduced and given first reading. CARRIED
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Division 6 Councillor, Victor Hamm re-entered the meeting at 2:05 p.m.

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- NB 230416** **789-23** **HERGOTT:** That the RM of Mervin #499 Council approve the request to consolidate Lot 12 Blk 9 Plan 102305472 Ext. 0 and LSD 10-03-53-20-W3 Ext. 62, with the condition that the developer be responsible for all costs associated with the consolidation. Further, that we deny the road closure request. **CARRIED**
- RV Dev. Permit** **790-23** **RANGE:** That the RM of Mervin Council approve the RV Development Permit application form as presented by Northbound Planning. **CARRIED**
- SK Energy** **791-23** **HAMM:** That the RM of Mervin #499 Council approve Sask Energy request WR356202 for work to be done at Mowery Beach. **CARRIED**
- AHPP Permit** **792-23** **RANGE:** That the RM of Mervin #499 Council approve the Aquatic Habitat Protection Permit #2021-NOWE-317-ML2 for shoreline vegetation removal subject to approval from the Saskatchewan Water Security Agency. **CARRIED**
- SGI Grant** **793-23** **HERGOTT:** That Council authorize sending a letter of support to the Hamlet of Evergreen Acres, Turtle Lake for their application for SGI Grant funding for speed signs. **CARRIED**
- In-Camera** **794-23** **SPENCER:** That the RM of Mervin #499 Council recess the public meeting to move into an in-camera session as authorized by Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, at 3:00 p.m. **CARRIED**
- Council requested Reeve Gerry Ritz excuse himself from the meeting at 3:00 p.m.
- Reconvene** **795-23** **SPENCER:** That Council reconvene the regular meeting at 3:15 p.m. **CARRIED**
- HR** **796-23** **HAMM:** That we obtain the services of an external HR consultant to investigate the complaint received on September 5, 2023. **CARRIED**

Reeve Gerry Ritz re-entered the council meeting at 3:17 p.m.

- Amend MR Land Policy** **797-23** **RANGE:** That the RM of Mervin #499 Council accept the proposed changes to the Municipal Reserve and Environmentally Sensitive Land Policy as presented and adopt to form part of the policy manual. **CARRIED**

WSA **798-23**

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HAMM: That Council approve the Municipal Planner and Division 1 Councillor to

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Invite		attend the WSA Hydrologic Drought Community Meeting being held in October 2023.	CARRIED
Protective Services Policies	799-23	HERGOTT: That Council accept and adopt the following Protective Services Policies: Local Police Board, Chief of Protective Services Responsibilities, Supervisor of Protective Services, Dispatch and Chain of Command Procedures and Municipal Evidence Clerk/Prosecution Specialist as amended and add to form part of the policy manual.	CARRIED
Resignation	800-23	RANGE: That we accept the resignation of Chief of Protective Services, Rhonda Allen, with regret.	CARRIED
Chief of Protective Services	801-23	KRYWCHUK: That Council appoint Herbert Perpelitz as Chief of Protective Services.	CARRIED
Regional CSO	802-23	SPENCER: That the RM of Mervin #499 Council acknowledge the minutes of the Regional CSO meeting held on August 29, 2023 at the RM of Mervin office.	CARRIED
EVBS Tree Removal	803-23	HERGOTT: That we approve the request for tree removal at Evergreen Beach, Bright Sand Lake subject to Hamlet Board and Planner review.	CARRIED
Correspondence	804-23	KRYWCHUK: That the list of correspondence as attached be acknowledged and filed.	CARRIED
Financial Statement	805-23	SPENCER: That Council accept the Statement of Financial Activity for the month of August 2023, as presented.	CARRIED
Bank Reconciliation	806-23	HAMM: That we accept the Bank Reconciliation for the month of August 2023, as presented.	CARRIED
Accounts Payable	807-23	HERGOTT: That the Accounts Payable List being cheque #25031 to cheque #25133 and manual cheque #896 to cheque #914 in the amount of \$1,622,708.00 be approved and paid.	CARRIED
Adjourn	808-23	RANGE: That the meeting be adjourned at 4:30 p.m.	CARRIED

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ADMINISTRATOR


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